Primary User Registration

Looking for something on GeM?

Now on GeM

Explore bidding with bunching facility for all services

Know More

Shri Narendra Modi
Prime Minister of India

"GeM facilitates procurement in least time at lower cost and improved quality."

Government Organisation Buyer Sign Up

Please read **this document** before sign up

Email creation guidelines for government buyers ⧉

CREATE YOUR ORGANISATION BUYER ACCOUNT

We don't share your personal and official details with anyone.

For Primary User registration – you require the following before you can proceed:

- Government email id – preferably designation based
- Aadhaar number
- Active Mobile number to which your Aadhaar is linked – for OTP purpose

Enter Aadhaar number and active mobile number to which your is Aadhaar linked.

Aadhaar Number / Virtual ID *

Mobile number linked with AADHAAR *

VERIFY AADHAAR

Why Buy On GeM?

GeM
Government
e Marketplace

Government Organisation Buyer Sign Up

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CREATE YOUR ORGANISATION BUYER ACCOUNT

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○ Government email id – preferably designation based
○ Aadhaar number
○ Active Mobile number to which your Aadhaar is linked – for OTP purpose

Aadhaar Number / Virtual ID *   34⬛⬛⬛⬛⬛588

Mobile number linked with AADHAAR *   8⬛⬛⬛⬛756

VERIFY AADHAAR

Why Buy On GeM?

Mobile OTP Verification

Enter OTP *

_____

Mobile : *******1548 | Email : ud*******@gmail.com

Not received OTP in 9:45 mins?   RESEND

Verify

Please do not press back button while the aadhaar authentication is being processed.

GeM
Government
e Marketplace

Login   Signup

Your Aadhaar and mobile number verification was successful. Please check your name as provided under Aadhaar. In case you want to rectify any of the information, you are required to get the same done with Aadhaar.

CLOSE

BUYER ACCOUNT

details with anyone.

Government Organisation Buyer Sign Up

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Email creation guidelines for government buyers

For Primary User registration – you require the following before you can proceed:

- Government email id – preferably designation based
- Aadhaar number
- Active Mobile number to which your Aadhaar is linked – for OTP purpose

Aadhaar Number *

222222222222 ✔

Mobile number linked with AADHAAR *

1111111111 ✔

First Name *

Sandeep

Last Name

Request For New Organisation

5 DECEMBER 2018

Designed by GeM Training Team

Government Organisation Buyer Sign Up

Please read **this document** before sign up

Email creation guidelines for government buyers

Aadhaar Number *

Mobile number linked with AADHAAR *

First Name *

Sandeep

Last Name

If Organization/Ministry/Department is not listed, you may raise a request for addition of new organization

Request For New Organisation

Organisation Type *

Department *

Organisation *

Office/Zone ❶ *

5 DECEMBER 2018

Designed by GeM Training Team

Government Organisation Buyer Sign Up

Please read **this document** before sign up

Email creation guidelines for government buyers ⧉

For Primary User registration – you require the following before you can proceed:

- Government email id – preferably designation based
- Aadhaar number
- Active Mobile number to which your Aadhaar is linked – for OTP purpose

Aadhaar Number *	1XXXXXX2 ✔
Mobile number linked with AADHAAR *	1XXXXX11 ✔
First Name *	Sandeep
Last Name	

Request For New Organisation

Organisation Type *	⌄
Department *	⌄
Organisation *	⌄
Office/Zone ⓘ *	

5 DECEMBER 2018

Designed by GeM Training Team

Last Name

Request For New Organisation

Organisation Type *

	Central Government
	State Government
	Central Autonomous
	State Autonomous
	Central PSU
	State PSU
	State Local Bodies
	Constitutional bodies
	Statutory bodies
	Bodies created by Resolution of cabinet
Judiciary bodies	
	Comptroller General of Accounts
	SPV/Sec-8 Company
	Union Territories

Department *

Organisation *

Office/Zone ❶ *

Apply for @gembuyer.in Email

Official Email Id ❶ *

Verify Email Id *

SEND OTP

Enter OTP *

VERIFY OTP

User Id ❶ *

Password ❶ *

Last Name

Request For New Organisation

Organisation Type *   Central Government   ⌄

Ministry *

Ministry of Agriculture and Farmers Welfare
Ministry of AYUSH
Ministry of Chemicals and Fertilizers
Ministry of Civil Aviation
Ministry of Coal
Ministry of Commerce and Industry
Ministry of Communications
Ministry of Consumer Affairs Food and Public Distribution
Ministry of Corporate Affairs
Ministry of Culture
Ministry of Defence
Ministry of Development of North Eastern Region
Ministry of Drinking Water and Sanitation
Ministry of Earth Sciences
Ministry of Electronics and Information Technology
Ministry of Environment Forest and Climate Change
Ministry of External Affairs
Ministry of Finance
Ministry of Food Processing Industries

Enter OTP *

VERIFY OTP

User Id

Last Name

Request For New Organisation

Organisation Type *   Central Government ⌄

Ministry *   Min [   ] Sp ⌄

Department *   [⌄]

                             Department of Sports
                             Department of Youth Affairs

Organisation *

Office/Zone ❶ *   [   ]

Apply for @gembuyer.in Email ID

Official Email Id ❶ *   [   ]

Verify Email Id *   [   ]

                            SEND OTP

Enter OTP *   [   ]

                            VERIFY OTP

User Id ❶ *

Last Name

Request For New Organisation

Organisation Type *   Central Government   ⌄

Ministry *   Min   Sp   ⌄

Department *   De   ⌄

Organisation *   ⌄

Lakshmibai National Institute of Physical Education (LNIPE) Gwalior
Lakshmibai National University of Physical Education Gwalior
Monitoring of Financial Assistance to NSFs and Pension to Meritorious Sportsperson
National Anti-Doping Agency (NADA)
National Dope Testing Laboratory (NDTL)
National Playing Fields Association of India (NPFAI)
Operation Excellence for London Olympics - 2012 (OPEX 2012)
Sports Authority of India (SAI)
N/A

SEND OTP

Enter OTP *

VERIFY OTP

User Id 🛈 *

Last Name

Request For New Organisation

Organisation Type * | Central Government ▾

Ministry * | Ministry of Youth Affairs and Sp ▾

Department * | Department of Sports ▾

Organisation * | Sports Authority of India (SAI) ▾

Office/Zone ❶ * | Delhi

Apply for @gembuyer.in Email ID

Official Email Id ❶ *

Verify Email Id *

SEND OTP

Enter OTP *

VERIFY OTP

User Id ❶ *

Last Name

Request For New Organisation

Organisation Type *   Central Government

Ministry *   Mini▨▨▨▨▨▨▨Sp ⌄

Department *   D▨▨▨▨▨▨▨ ⌄

Organisation *   Spor▨▨▨▨▨▨) ⌄

Office/Zone ⓘ *   Delhi
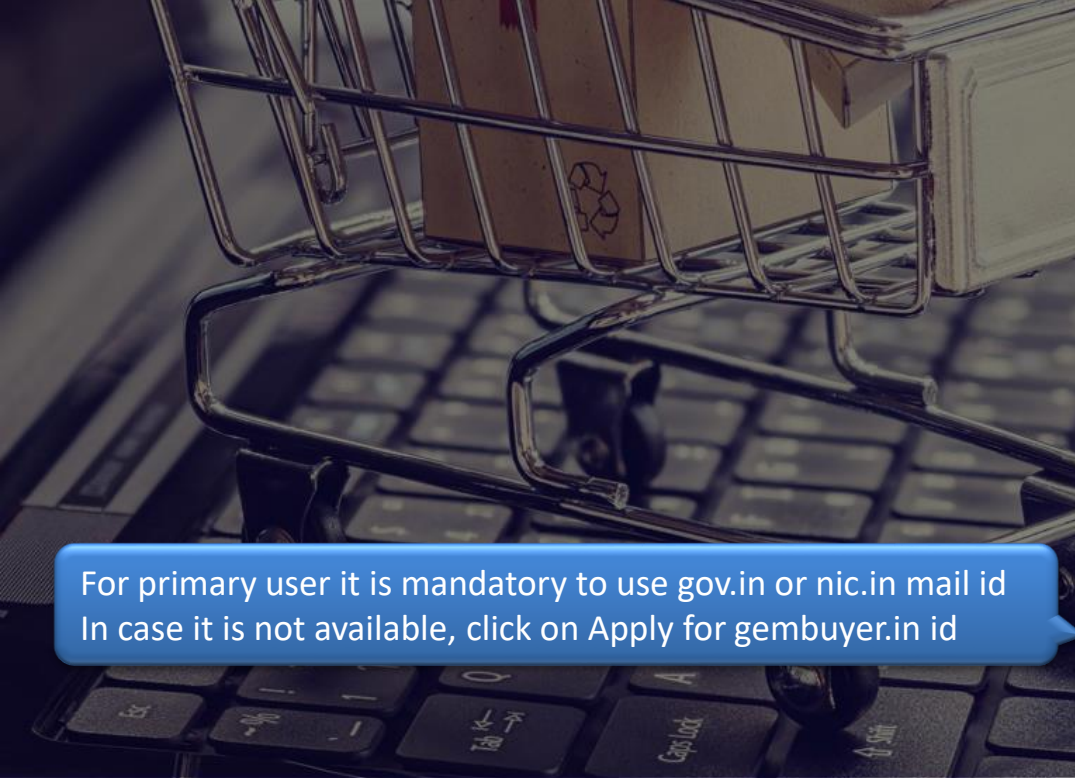
Apply for @gembuyer.in Email ID

Official Email Id ⓘ *

Verify Email Id *

SEND OTP

Enter OTP *

VERIFY OTP

For primary user it is mandatory to use gov.in or nic.in mail id
In case it is not available, click on Apply for gembuyer.in id

Designed by GeM Training Team

User Id ⓘ *

Sl. No.	First name	Last name	Designation	Role(HOD/Buyer/ Consignee or both/ PAO/DDO)	Name of Ministry/ Department/ Organisation	State/ City	Mobile Number (10 digits)	Complete Office Address

*It may be noted that in order to transact on GeM, any office shall have at least 1 HOD, 1 BUYER&CONSIGNEE and 1 PAO/DDO. The roles of Buyer & Consignee can be combined or separate but these roles cannot be combined with PAO/DDO.

*Please forward above details IN EXCEL ONLY to "gemapplicant@gem.gov.in"

* Recommendation shall be sent from registered HOD on GeM portal (with NIC/GOV email) or any officer of the rank of Deputy Secretary or above with his/her NIC/GOV domain email.

* No action will be taken if request is received from personal email (gmail, rediffmail, yahoo etc.)

Sheet1

Ministry * M[blurred]d Sp ⌄

Department * D[blurred] ⌄

Organisation * Sp[blurred]I) ⌄

Office/Zone ❶ * Delhi

Apply for @gembuyer.in Email ID

Official Email Id ❶ * ••••••••••••

Verify Email Id * [blurred]mbuyer.in

SEND OTP

OTP has been sent successfully to your e-mail
If you didn't receive OTP click,

RESEND OTP

Enter OTP * [   ]

VERIFY OTP

User Id ❶ * [   ]

Password ❶ * [   ]

Ministry *	Mini...sp ⌄
Department *	De... ⌄
Organisation *	Spo...) ⌄
Office/Zone ❶ *	Delhi

Apply for @gembuyer.in Email ID

Official Email Id ❶ *	••••••••••••••
Verify Email Id *	...mbuyer.in

SEND OTP

OTP has been sent successfully to your e-mail
If you didn't receive OTP click,

RESEND OTP

Enter OTP *	1...1

VERIFY OTP

User Id ❶ *	
Password ❶ *	

Ministry *	Mi d Sp ∨
Department *	De ∨
Organisation *	Sp AI) ∨
Office/Zone ❶ *	Delhi

Apply for @gembuyer.in Email ID

Official Email Id ❶ *	mbuyer.in ✔
User Id ❶ *	
Password ❶ *	
Confirm Password *	

REVIEW TERMS & CONDITIONS

Why Buy On GeM?

Ministry *　　　　　　　　　　M⬛⬛⬛⬛⬛⬛⬛⬛⬛d Sp ⌄

Department *　　　　　　　　D⬛⬛⬛⬛⬛⬛⬛⬛⬛ ⌄

Organisation *　　　　　　　S⬛⬛⬛⬛⬛⬛⬛(AI) ⌄

Office/Zone ⓘ *　　　　　　Delhi

Apply for @gembuyer.in Email ID

Official Email Id ⓘ *　　　⬛⬛⬛mbuyer.in　✔

User Id ⓘ *　　　　　　　　⬛⬛⬛11

Password ⓘ *　　　　　　　•••••••••

Confirm Password *　　　　•••••••••

REVIEW TERMS & CONDITIONS

Advisory: Create user id according to your designation or department, once created, user id cannot be edited
Password must contain 8 characters - Upper case, lower case, numbers ,special character (For e.g. – Abc@12345)

Why Buy On GeM?

Ministry *   Mi............d Sp ∨

Department *   De............ ∨

Organisation *   S............AI) ∨

Office/Zone ⓘ *   Delhi

Apply for @gembuyer.in Email ID

Official Email Id ⓘ *   ....uyer.in ✔

User Id ⓘ * 111

Password ⓘ *   ••••••••••

Confirm Password *   ••••••••••

REVIEW TERMS & CONDITIONS

Review of Terms & Conditions is mandatory

Why Buy On GeM?

General terms and conditions on GeM 3.0 (Version 1.7)

1. **Introduction**

    This document is an electronic record published by GeM under the provisions of the Information Technology Act, 2000 and the rules made there under (as applicable) and shall act as valid agreement between Seller / Service Provider and Buyer. Further the use of GeM Portal for Sale / Purchase of Goods / Services and the **resulting Contracts shall be governed by the following General Terms and Conditions (GTC) (unless otherwise superseded by Product / Service specific Special Terms and Conditions (STC) and BID/Reverse Auction Additional Terms and Conditions (ATC) as applicable).**

    Government e-Marketplace (GeM) is the National Public Procurement Portal; an end-to-end online Marketplace for Central and State Government Ministries / Departments, Central & State Public Sector Undertakings (CPSUs & SPSUs), Autonomous institutions and Local bodies, for procurement of common use goods & services. The portal is owned and managed by GeM SPV which is a Section 8 (Non-Profit) Company registered under the Companies Act, 2013. GeM SPV operates, monitors and supervises all the business transactions on the portal through the Managed Service Provider as per roles and responsibilities defined in the Legal Framework Document available on GeM portal.

2. **General Terms and Definitions:**

a. **APPLICABLE LAWS"** shall mean any statute, law, ordinance, notification, rule, regulation, judgment, order, decree, bye-law, approval, directive, guideline, policy or

Ministry *

Mi...   d Sp ⌄

Department *

Dep...   ⌄

Organisation *

S...   AI) ⌄

Office/Zone ❶ *

Delhi

Apply for @gembuyer.in Email ID

Official Email Id ❶ *

...buyer.in   ✔

User Id ❶ *

c......1

Password ❶ *

••••••••••

Confirm Password *

••••••••••

REVIEW TERMS & CONDITIONS

☑ * I have read and agree to the Terms & Conditions of
Government e-Marketplace (GeM).

CREATE ACCOUNT

Ministry *   Mir⬚⬚⬚⬚⬚ and Sp ⌄

Department *   Dep⬚⬚⬚⬚⬚ of Sports ⌄

                              ⬚⬚⬚hority of India (SAI) ⌄

Please confirm you are the primary user/HoD?

YES   **NO**

Apply for @gembuyer.in Email ID

Official Email Id ❶ *   ⬚⬚⬚⬚⬚er.in   ✔

User Id ❶ *   d⬚⬚⬚11

Password ❶ *   ••••••••••

Confirm Password *   ••••••••••

REVIEW TERMS & CONDITIONS

✔ * I have read and agree to the Terms & Conditions of
       Government e-Marketplace (GeM).

CREATE ACCOUNT

Dashboard   Market   Users   Services | Sandeep

Shop By Category ▼

All Categor

Kindly make your payments in time to avoid any

Address

Referral Verification

Organisation Address

Payment Method

Personal Information

Referral Verification

UP

Pincode *

6 digits

State *

State

District *

District

Street Address *

Contact No.(Office) ⓘ *

STD code   Office Contact No.   Extension No.

WELCOME TO GOVERNMENT E-MARKETPLACE

Just few more steps to complete your registration process!

Tell us about your Organisation

START HERE

UPDATE ADDRESS

Organisation Address

Payment Method

Personal Information

Referral Verification

Pincode *

6 digits

State *

State

District *

District

Street Address *

Contact No.(Office) ❶ *

STD code

Office Contact No.

Extension No.

Website URL *

Website Url

SAVE

Address —— Payment Method —— Personal Information —— Referral Verification

Organisation Address

Payment Method

Personal Information

Referral Verification

UPDATE ADDRESS

Pincode *

110001

State *

DELHI

District *

Central Delhi

Street Address *

P

Contact No.(Office) ⓘ *

011   45361211   Extension No.

Website URL *

ww

SAVE

PAYMENT METHOD

Payment Method *

☐ PFMS: Central Government Civil Ministries using PFMS Payment Mode (Public Financial Management System)

☐ Others

Organisation Address

Payment Method

Personal Information

Referral Verification

SAVE

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COMODO SECURE   Department of Commerce Ministry of Commerce and Industry   GeM SPV   Digital India Power To Empower   MAKE IN INDIA

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Organisation Address

Payment Method

Personal Information

Referral Verification

PAYMENT METHOD

Payment Method *

☑ PFMS: Central Government Civil Ministries using PFMS Payment Mode (Public Financial Management System)

☐ Others

SAVE

COMODO SECURE

Department of Commerce
Ministry of Commerce and Industry

GeM SPV

Digital India
Power To Empower

MAKE IN INDIA

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Organisation Address

Payment Method

Personal Information

Referral Verification

PERSONAL INFORMATION

First Name *

Sa

Last Name

L

Designation

Primary User

Organisation GSTIN ⓘ

SAVE

Address   Payment Method   Personal Information   Referral Verification

Organisation Address

Payment Method

Personal Information

Referral Verification

VERIFY/AUTHORITY DETAILS

Notification will be sent to the verifying authority who can reject the registration and the competent authority Email ID for notification.

First Name *

Ar____

Last Name *

Sh____

Email (Official) ⓘ *

sh____.in

Mobile (Official) *

87____

NEXT

Kindly make your payments in time to avoid any administrative action on GeM.

○ Address ●————————————————————————○ Referral Verification

Thank you! Your registration request has been sent to the verifying authority for action.

OK

Organisation Address

Payment Method

Personal Information

Referral Verification

VERIFY/AU

Notification w   tion and the competent authority Email ID for notification.

First Name *   Anuda

Last Name *   Shukla

Email (Official) ⓘ *   shukla.anuda@gembuyer.in

Mobile (Official) *   8749242244

NEXT

Training   Forums   Gallery   FAQs   Resources | About Us   MOUs   Statistics   Contact Us   Careers   RTI

Dear Sir / Madam,

This is to inform you tha̶̶̶̶̶̶̶̶̶̶̶̶̶̶̶̶as registered as a primary user on Government eMarketplace.

The details are as follows:

Ministry: DELHI

Department ̶̶̶̶̶̶̶̶̶̶̶̶̶̶̶̶̶̶̶̶̶̶̶̶.

Organisation: N/A

Office: ̶̶̶ Delhi

If you have any concerns regarding the same, please reject the registration request within 48 hours by clicking on the deactivation link.

Please note, that post 48 hours the registration request would be auto apporved on GeM.

Deactivation link

Regards,
Team GeM

For any queries : 📞 1-800-419-3436, 1-800-102-3436 or ✉ helpdesk-gem@gov.in

www.gem.gov.in

5 DECEMBER 2018

Designed by GeM Training Team

Kindly make your payments

Congratulations!

DEAR SANDEEP , YOUR PROFILE HAS BEEN SUCCESSFULLY UPDATED.

PROCEED

Organisation Address

Payment Method

Personal Information

Referral Verification

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COMODO SECURE   Department of Commerce Ministry of Commerce and Industry   GeM SPV   Digital India Power To Empower   MAKE IN INDIA

Site operated and maintained by Managed Service Provider

5 DECEMBER 2018

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Dashboard   Market   Users   Services   Sandeep

My Account

Logout

Shop By Category

All Categories

Divisions

Add Secondary User

Manage posts

Division Information

Address Same As Organisation

Division ⓘ *

division

Pincode *

6 digits

State *

State

District *

District

Street Address *

Shop By Category

All Categories

UPDATE ADDRESS

Organisation Address	
Payment Method	
Bank Account Detail	
Personal Information	
Referral Verification	
Update Mobile	
Change Email	
Change Password	
Not Sandeep?	
My Team ⓘ	
Deactivate Account ⓘ	

Pincode *

110001

State *

DELHI

District *

Central Delhi

Street Address *

Parliament Street

Contact No.(Office) ⓘ *

011   45   Extension No.

Website URL *

.in

SAVE

Organisation Address

Payment Method

Bank Account Detail

Personal Information

Referral Verification

Update Mobile

Change Email

Change Password

Re-verify Aadhaar

Not Sandeep?

My Team ⓘ

Deactivate Account ⓘ

USER DETAILS

User Id   dgm

Mobile   ******1111

UPDATE MOBILE

Aadhaar Number *   ********2222

Mobile number linked with AADHAAR *

VERIFY AADHAAR

Organisation Address

Payment Method

Bank Account Detail

Personal Information

Referral Verification

Update Mobile

Change Email

Change Password

Re-verify Aadhaar

Not Sandeep?

My Team ⓘ

Deactivate Account ⓘ

EMAIL/MOBILE

User Id	dg
Email	er.in
Mobile	******1111

CHANGE EMAIL

Apply for @gembuyer.in Email ID

Official Email Id ⓘ *

Verify Email Id *   SEND OTP

Enter OTP *   VERIFY OTP

CHANGE PASSWORD

Organisation Address

Payment Method

Bank Account Detail

Personal Information

Referral Verification

Update Mobile

Change Email

Change Password

Re-verify Aadhaar

Not Sandeep?

My Team ⓘ

Deactivate Account ⓘ

Aadhaar Number *

********2222

Mobile number linked with AADHAAR *

VERIFY AADHAAR

CHANGE PASSWORD

Organisation Address

Payment Method

Bank Account Detail

Personal Information

Referral Verification

Update Mobile

Change Email

Change Password

Re-verify Aadhaar

Not Sandeep?

My Team ⓘ

Deactivate Account ⓘ

Aadhaar Number *

********2222

Mobile number linked with
AADHAAR *

VERIFY AADHAAR

Shop By Category

All Categories

AADHAAR RE-VERIFY

Aadhaar Number *

```
********2222
```

Mobile number linked with AADHAAR *

VERIFY AADHAAR

CHANGE PASSWORD

Organisation Address

Payment Method

Bank Account Detail

Personal Information

Referral Verification

Update Mobile

Change Email

Change Password

Re-verify Aadhaar

Not Sandeep?

My Team ⓘ

Deactivate Account ⓘ

Aadhaar Number *

********2222

Mobile number linked with AADHAAR *

VERIFY AADHAAR

Shop By Category

All Categories

NOT Sandeep ? Verify Your Aadhaar !

Aadhaar Number *

Mobile number linked with AADHAAR *

VERIFY AADHAAR

Organisation Address

Payment Method

Bank Account Detail

Personal Information

Referral Verification

Update Mobile

Change Email

Change Password

Re-verify Aadhaar

Not Sandeep?

My Team ⓘ

Deactivate Account ⓘ

CHANGE PASSWORD

Aadhaar Number *

********2222

Mobile number linked with AADHAAR *

VERIFY AADHAAR

Primary User to create team Buyer, consignee, DDO & PAO.

Shop By Category

All Categories

Organisation Address

Payment Method

Bank Account Detail

Personal Information

Referral Verification

Update Mobile

Change Email

Change Password

Not Sandeep?

My Team ⓘ

Deactivate Account ⓘ

CHANGE PASSWORD

Aadhaar Number / Virtual ID *

Mobile number linked with AADHAAR *

VERIFY AADHAAR

Shop By Category

All Categories

Kindly make your payments in time to avoid any administrative action on GeM.

TAKEOVER HOD / RELIEVER EMAIL

The deactivation account is used when user transfer from one office to another or going on a long leave.

When you deactivate your account

- Your account data is retained and is transferred to the new HoD
- You will be logged-out from your GeM Account

☐ Know Details of takeover HOD

CONFIRM DEACTIVATION

GeM
Government
e Marketplace

Shop By Category ⌄   All Categories ⌄

TAKEOVER HOD / RELIEVER EMAIL

The deactivation account is used when user transfer from one office to another or going on a long leave.

When you deactivate your account

- Your account data is retained and is transferred to the new HoD
- You will be logged-out from your GeM Account

Invite Email Id   *   (Enter email of takeover Primary User)

Enter email id.

CONFIRM DEACTIVATION

Shop By Category

All Categories

TAKEOVER HOD / RELIEVER EMAIL

The deactivation account is used when user transfer from one office to another or going on a long leave.

When you deactivate your account

- Your account data is retained and is transferred to the new HoD
- You will be logged-out from your GeM Account

Invite Email Id   *   (Enter email of takeover Primary User)

sing

CONFIRM DEACTIVATION

TAKEOVER HOD / RELIEVER EMAIL

The deactivation account is us

When you deactivate your ac

- Your account data is retaine
- You will be logged-out from

Are you sure to deactivate your account

CONFIRM   CANCEL

Invite Email Id * (Enter email of takeover Primary User)

training.gem@gov.in

CONFIRM DEACTIVATION

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24,996 Visitors

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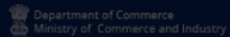
Site operated and maintained by Managed Service Provider

TAKEOVER HOD / RELIEVER EMAIL

The deactivation account is us

When you deactivate your ac

- Your account data is retaine
- You will be logged-out from

Invite Email Id * (Enter ema

gemkingr@gov.in

CONFIRM DEACTIVATION

A Notification / Invitation email has been triggered to the new HOD email id. Make sure that the new HOD clicks on the link and verify his/her details.

Untill unless the new HOD completes his/her profile by updating the aadhaar number, the old HOD will remain active and will be responsible for all the transaction happening in the organisation.

OK